



## MEMBERSHIP RULES

### 1. Introduction

These rules outline the eligibility, rights, responsibilities, and procedures for becoming and remaining a member of ACPOSL. They are grounded in the Society's Articles of Association and are designed to help applicants understand their rights and obligations clearly.

### 2. Types of Membership

ACPOSL offers five categories of membership:

- **Author Member:** A lyricist who writes the words for musical works.
- **Composer Member:** A person who composes music for musical works.
- **Publisher Member:** An individual or entity engaged in publishing or managing rights in musical works.
- **Legal Heir Member:** An individual or entity inheriting rights from a deceased member.
- **Associate Member :** An Associate Member is a person who has been newly admitted to the Society but has not yet acquired full membership status.

Each member is classified into one of two voting categories (see Section 9: *Voting Eligibility*).

### 3. Eligibility Criteria

Applicants must meet at least one of the following criteria:

- Be an Author or Composer owning copyright in musical or literary works.
- Be a Publisher (individual or entity) owning, controlling, or managing rights in such works.
- Be a legal heir or representative of a deceased Author/Publisher, with legal proof of inheritance.

#### 4. Application Process

To apply for membership, applicants must:

1. Submit a completed and signed Membership Application Form.
2. Attach all required supporting documents (see Section 8).
3. Await review and approval by the Board of Directors.
4. If approved, sign the Member's Deed of Assignment transferring relevant rights to ACPOSL.
5. Receive a Membership Certificate and inclusion in the official Register of Members.

#### 5. Rights and Responsibilities of Members

##### Rights:

- Receive royalties for the use of their works.
- Participate in General Meetings (Full Members only).
- Elect and be elected to the Board of Directors (subject to eligibility).
- Access transparent information on royalties, licensing, and ACPOSL policies.
- Members acknowledge that royalties are subject to deductions approved by the General Assembly, including administrative and welfare allocations.

##### Responsibilities:

- Assign to ACPOSL the categories of rights administered by the Society, on an exclusive or non-exclusive basis as determined by its licensing model.
- Submit and update information on their works regularly.
- Comply with the Society's Articles of Association and rules.
- Act in a manner that supports the interests and reputation of ACPOSL.

#### 6. Termination of Membership

Membership may be terminated for any of the following reasons:

- Death of the member (unless a legal heir applies for continuation).
- Dissolution or liquidation of a firm or company.
- Expiry of copyright in all eligible works.
- Breach of rules or conduct harmful to ACPOSL (by Board decision).
- Voluntary withdrawal (requires 2 months' written notice).
- Initiating legal action against the Society without first exhausting internal dispute resolution mechanisms, except where mandated by law.

#### 7. Important Notes

- Membership is non-transferable.
- Members may not independently license or enforce rights already assigned to ACPOSL.
- Legal heirs or companies must appoint an official representative.
- Only Full Members who are individuals or corporate entities (not heirs) are eligible to vote.

## 8. Required Supporting Documents

### For Individuals (Authors or Composers):

- Copy of NIC or Passport
- Copies/proof of authored or composed works
- Signed Membership Application Form
- Signed Deed of Assignment

### For Legal Heirs:

- Death certificate of deceased member
- Legal proof of heirship (will, succession certificate, affidavit)
- Authorization letter (if multiple heirs), naming one representative
- Identification of all legal heirs and the appointed representative

### For Partnerships:

- Partnership Deed
- Authorization letter signed by all partners, naming one representative

### For Companies:

- Certificate of Incorporation
- Board Resolution or Authorization Letter designating a representative
- Proof of publishing rights or copyright ownership

## 9. Voting Eligibility

Category	Duration of Membership	Number of Works	Voting Right
Associate Member	Less than 1 year	1–10 works	No
Full Member	More than 1 year	1–10 works	Yes 1 vote
Publisher Member	More than 1 year	0 -50 50-100 100 <	No vote 1 votes 2 votes

Voting rights of Publisher Members shall not exceed the maximum limits prescribed in the Articles of Association and applicable CISAC governance principles